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**Center for Skillful Teaching and Leading**

**MCPS Office of Human Resources and Development**

***Assignments for Observing and Analyzing Teaching 1 – Due Day 6***

**Reading to Prepare for Day 6**

*Notebook:*

* Read pages 34-35, “Five Principles of Culturally Proficient Leadership.” Come prepared to discuss how you can be a more culturally proficient leader.
* Read pages 441-442, “Feedback - How Learning Occurs.” Come prepared to define feedback and the impact of feedback on learning.

## Observation, Analysis, and Writing Practice

Write a full post-observation conference report that addresses the **salient** events within the video observation of **Mr. Mannix.**

* You will be sent a Word document via email that will contain the observation shell and context paragraph. Use this document to complete your write-up.
* Your full report must meet all criteria for a report: a context paragraph, an objective paragraph, two CEIJ paragraphs on the **salient** events relevant to the mastery objective and student learning (one from an area of Motivation and one from an area of Instructional Strategies), and information from the conference that focuses on analysis and refinement of the teacher’s practice and professional growth.
* Assess your write up by applying the MCPS criteria for success.
* **Email** your POCR to your instructor by ­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for feedback on Day 6.

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**Analyst’s Notebook**

Compile your Analyst’s Notebook. Identify pages from the notebook, the text, or handouts that you would find useful to have accessible during the observation, conferencing, and writing process. Bring any forms or resources that you are using to support the observation and supervision process. Consider pre-observation forms, observation note-taking forms and strategies, post-observation forms, strategies for organizing non-classroom data, etc. Review notebook pp. 465-466 for ideas. Organize the notebook in a way that will work for you.

**Goal Setting**

Look back over the content and skills addressed in today’s class. Write personal goals to focus your thinking and learning.