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**Center for Skillful Teaching and Leading**

**MCPS Office of Human Resources and Development**

***Assignments for Observing and Analyzing Teaching 1 – Due Day 3***

**Reading to Prepare for Day 3**

* *The Skillful Teacher,* Chapter 12 “Expectations” pages 257 – 272
* Article: “Mindsets and Equitable Education,” by Carol Dweck

**Exercises in the Notebook**

Complete “Practice Exercise # 2 Assessing Degree of Balance (CEIJ)” on p. 162 of the notebook. Analyze and label the CEIJ components of each paragraph and comment on the degree of balance for each paragraph.

## Observation and Writing Practice

1. Using data from your literal notes, write a CEIJ paragraph on framing the learning. Be sure to give context to/ name the evidence using the language of the Analyst’s Toolkit.
2. Take literal notes on a **30-minute observation**.
   1. Write an objective/planning paragraph for the class.
   2. Analyze your notes for evidence of attention moves, momentum, and framing the learning (framing the big picture and getting ready for instruction).
   3. Generate questions that you might ask the teacher in the post-observation conference to support reflection and goal setting.
3. Visit three to five classes to gather data on objectives. Are objectives being communicated? How? Do objectives meet the criteria for a mastery objective? Is there a match between the stated and lived objectives? Are the objectives worthy/appropriate?
4. Optional: Meet with a teacher to review his/her lesson plan. What evidence do you see of the teacher planning for student mastery of the content? Make note of what caused it to be problematic.

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Analyst’s Notebook **[To be shared with colleagues on Day 6]**

Continue compiling your Analyst’s Notebook. Review the information discussed in class. Identify pages from the notebook, the text, or handouts that you would find useful to have accessible during the observation, conferencing, and writing process. Review notebook pp. 465-466 for ideas. Organize the notebook in a way that will work for you.

**Goal Setting**

Look back over the content and skills addressed in today’s class. Write personal goals to focus your thinking and learning.

**Reading to Enhance Your Learning**

*The Skillful Teacher*

* Chapter 16, Objectives (pp. 371-394)
* Chapter 17, Planning (pp. 395-410)
* Chapter 9, Clarity (pp. 161-173)